



Invitation for Expressions of Interest (EOI) for Services

1	Ministry/Division	Posts and Telecommunications Division, Ministry of Posts, Telecommunications and Information Technology	
2	Agency	Bangladesh Satellite Company Limited	
3	Procuring Entity Name	Dr. Shahjahan Mahmood, Chairman and CEO	
4	Procuring Entity Code	Not used at present	
5	Procuring Entity District	Dhaka	
6	Expression of Interest for Selection of	Consulting Firm (National) (Lump-sum)	
7	Title Of Service	Procurement of Tax Consultancy Service for BSCL	
8	EOI Ref No	14.39.0000.012.07.004.23-24(M)	
9	Date	18/02/2024	
KEY INFORMATION			
10.	Procurement Sub-Method	Quality and Cost Based Selection (QCBS)	
FUNDING INFORMATION			
11.	Budget and Source of funds	Own Funds	
11.	Development Partner (if applicable)	N/A	
PARTICULAR INFORMATION			
12.	Project/Programme Code	N/A	
13.	EOI Closing Date and Time	04 March 2024	12:05 PM
14.	Publication Date	19 February 2024	
INFORMATION FOR APPLICANT			
15.	<u>Brief Description of the Assignment:</u>		
	a) Assess & Calculate annual corporate tax for individual year of BSCL based on the financial statement for 2018-19, 2019-20, 2020-21, 2021-22, 2022-23.		
	b) Prepare annual corporate tax return forms for 2.1 under section 75, 75A, 108 and 108A of Income Tax Ordinance along with proper documentation for yearly basis. (BSCL will pay the TAX amount as per assessment).		
	c) Submission of return and obtain final assessment order and clearance certificate for all mentioned financial year within 03 months of return submission.		
	d) Consulting firm shall prepare and submit proper documentation for appeal if any dispute arises on TAX submission and perform hearing (if required).		
	e) Do the above activity for FY 2023-24 & 2024-25. In these year, assessment of Quarterly TAX assessment & calculation need to Submit.		
	f) Liaison and maintain all tax related correspondences with respective regulatory authorities to obtain optimum TAX benefits.		
	g) Maintain necessary records in respect of income tax related issues and tax planning.		
	h) To deal with any other tax related matter(s) in line with the operational requirement of the company and Tax Acts.		
16.	<u>Experience, Resources and Delivery Capacity Required:</u>		
	EOI should include the following information:		
	1. Professional Income Tax Practitioner firm.		
	2. Firm having at least 02 Member of Dhaka Taxes Bar Association.		
	3. Experience of at least 10 years in tax calculation & submission matters		
	4. Experiences of completion of tax clearance/assessment certification from Tax Zone/NBR of at least 3 reputed companies in last 03 Years.		
	5. Experience in hearing with Deputy Commissioner of Taxes (DCT) / Joint Commissioner of Taxes (Inspection) (IJCT)/ Commissioner of Taxes (CT) and Division Benches in Taxes Appellate Tribunal.		
	6. Up-to-date valid Trade License, TIN, BIN Certificate must be submitted.		
17.	<u>Other Details (if applicable)</u>		
	i) Short listing will be made in accordance with the 'Rule-115 of Public Procurement Rule (PPR)-2008'		
	ii) EOI as well as attached forms/supporting documents shall be written in English.		
	iii) Two (2) signed copies of EOI along with 1 (one) original shall be submitted in a sealed envelope mentioning 'Procurement of Tax Consultancy Service for BSCL' on top of the sealed envelope and shall be submitted to the following address before above-mentioned date and time.		
	iv) EOIs submitted by Consulting Firm will be screened and Consulting Firm will be shortlisted. Only short-listed Consulting Firm will be invited to submit proposals. Interested applicants may obtain further information from the office mentioned below during the office hours (9:00 to 16:00 hours BST)		
PROCURING ENTITY DETAILS			
18.	Name of the Official Inviting EOI	Dr. Shahjahan Mahmood	
19.	Designation of the Official Inviting EOI	Chairman and CEO, Bangladesh Satellite Company Limited (BSCL)	



Bangladesh Satellite Company Limited
(A State Owned Organization)
116 Kazi Nazrul Islam Avenue, Dhaka-1000
www.bscl.gov.bd



20.	Address of the Official Inviting EOI	116, SEL Rose-N-Dale, 7th & 8th floor, Kazi Nazrul Islam Avenue, Dhaka-1000
21.	Contact Details of the Official Inviting EOI	Phone: +88 02 41030091-92 E-mail: procurement@bscl.com.bd ; info@bscl.com.bd
The procuring entity reserves the right to accept or rejects all EOIs		

(signed)
Rehenuma Tarannum
Manager, Procurement (Additional Charge)
Bangladesh Satellite Company Limited.